



## AGENDAS FOR THE BASELINE ASSESSMENT SITE VISIT

District with One (1) School	
8:00 am – 8:30 am	Entrance Meeting
8:30 am – 9:00 am	Classroom Observations
9:00 am – 10:00 am	Teacher Group Interview
10:00 am – 10:15 am	BREAK
10:15 am – 11:45 am	School Leadership Team Interview
11:45 am – 1:00 pm	LUNCH
1:00 pm – 3:00 pm	District Leadership Team Interview

District with Two (2) or more Schools	
8:00 am – 8:30 am	Entrance Meeting
8:30 am – 9:00 am	Classroom Observations
9:00 am – 10:00 am	Teacher Group Interview
10:00 am -10:15 am	BREAK
10:15 am – 11:45 am	School Leadership Team Interview
11:45 am – 1:00 pm	LUNCH (Transition to next school site)
1:00 pm – 1:30 pm	Classroom Observations
1:30 pm – 2:30 pm	Teacher Group Interview
2:45 pm – 4:15 pm	School Leadership Team Interview
Next Day	District Leadership Team Interview

**NOTE:** Please list each interview group member and their position.

*Example:*

\*Jesse Lee – Superintendent

\*Melissa Tell – State and Federal Program Director

\*John Doe – English I teacher

\*Mary Yes – Algebra II teacher