



MISSISSIPPI  
DEPARTMENT OF  
EDUCATION

Ensuring a bright future for every child

Division of Research & Development  
**Paula A. Vanderford, Ph.D.**  
Interim Research and Development Officer

**TO: School District Superintendents**

**FROM: Paula A. Vanderford, Ph.D.**  
**Division of Research & Development/Office of Accreditation**

**SUBJECT: School Board Meeting Attendance Report**

**DATE: January 23, 2017**

According to Miss. Code Ann. § 37-6-13, the *School Board Meeting Attendance Annual Report* is due each year before February 1<sup>st</sup>.

Please complete and sign the enclosed form with the name(s) of any board member who missed twenty percent (20%) or more of the board meetings between January and December 2016. Please return the completed form even if you have no members to report. Simply indicate this by writing "None". The report form is also available online at <http://www.mde.k12.ms.us/accreditation>.

Thank you for your cooperation. If you have any questions or need additional information, please contact Brenda Shelby at 601-359-3764 or [bshelby@mdek12.org](mailto:bshelby@mdek12.org).

Enclosure

PAV:bfs

Central High School Building  
359 North West Street  
P.O. Box 771  
Jackson, MS 39205-0771

Phone (601) 359-3764  
Fax (601) 359-1979

[www.mde.k12.ms.us](http://www.mde.k12.ms.us)